



This is the start page of the university's online portal *horstl*. The exact link can be found in the admission email. Log in with your username (*Benutzerkennung*) and the initial password generated according to the instructions in that email.

The screenshot shows the **horstl** login page. At the top right, there are input fields for **Benutzerkennung** (username) and a masked password, followed by an **Anmelden** (Login) button. Below the login fields is a link for **Zugangsdaten vergessen?** (Forgot login data?). The main navigation bar includes links for **STUDIENBEWERBUNG**, **VERANSTALTUNGEN UND PRÜFUNGEN**, and **HILFE-CENTER**. The page is titled **horstl - Hochschul-Organisations-System für Studium und Lehre**. On the left, under **Bitte wählen Sie Ihr Portal:**, there are four categories: **Bewerber*innen**, **Studierende**, **Lehrende / Mitarbeitende**, and **Prüfer*innen**, each with a list of actions. On the right, there is a **Quicklinks** section with icons for **INFO ZUR BEWERBUNG**, **STUDIENBÜRO**, **RÜCKMELDEN**, **E-LEARNING**, **BIBLIOTHEK**, **HOCHSCHULSPORT**, **MENSA**, and **ÖFFNUNGSZEITEN**. Below that is a **News** section with a message dated 15.04.2021. At the bottom left, there is a link **Kennen Sie schon horstl?**. At the bottom right, there is a link **Informationen zum Studienausweis und Semesterticket**.

You will directly have to change the initial password. Enter the new one next to ***Neues Passwort** and repeat it next to ***Neues Passwort wiederholen**. Click on **Weiter** to save it and to be forwarded to the start page of your applicant account in *horstl*.

The screenshot shows the **Initialpasswort ändern** (Change initial password) page. At the top, there is a search bar **Menü durchsuchen** and a navigation bar with **MEIN STUDIUM**, **VERANSTALTUNGEN UND PRÜFUNGEN**, and **WEBCHAT**. Below the navigation bar, it says **Sie sind hier: Startseite** and **Initialpasswort ändern**. The main section is titled **Passwort ändern** and contains a **Hinweis** (Note) stating: **Zum Ändern Ihres Passwortes füllen Sie bitte alle Felder aus.** There are three input fields: *** Altes Passwort** (Initial password), *** Neues Passwort** (New password), and *** Neues Passwort wiederholen** (Repeat new password). A **Weiter** (Next) button is at the bottom left. Green callouts with labels point to each of the three password input fields.

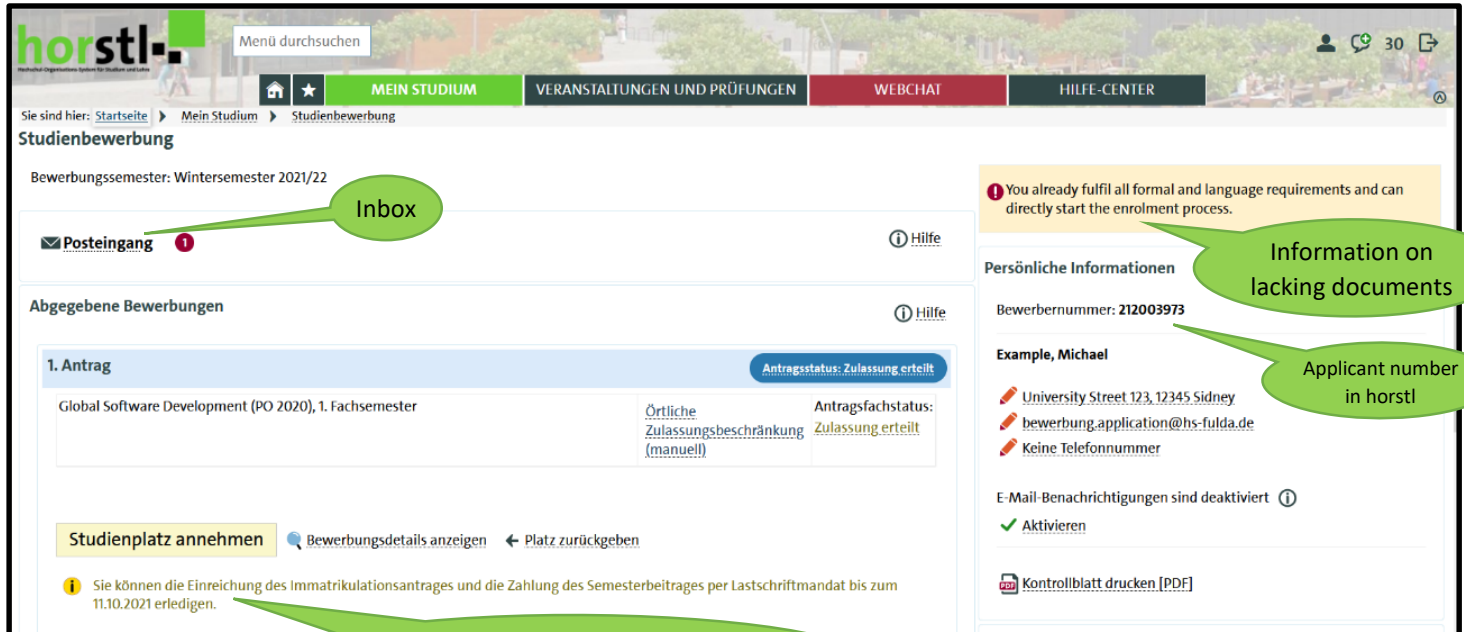
This is the start page of your applicant account.

You can download your official notification of acceptance (*Zulassungsbescheid*) via the inbox. Please save the notification of acceptance on your computer, as the application portal including all documents there will be deleted shortly after the study start!

You accept the offer and start the online enrolment application via the button **Studienplatz annehmen**

This will automatically forward you to the online application for enrolment.

Step-by-step instructions on how to complete the enrolment process can be found in the document **2_Online Application for Enrolment**



The screenshot shows the applicant portal interface. Key elements highlighted by callouts include:

- Inbox:** A green callout points to the 'Posteingang' (Inbox) icon, which has a red notification bubble with the number '1'.
- Information on lacking documents:** A green callout points to a yellow banner at the top right stating: 'You already fulfil all formal and language requirements and can directly start the enrolment process.'
- Applicant number in horstl:** A green callout points to the 'Bewerbernummer: 212003973' displayed under 'Persönliche Informationen'.
- Deadline for enrolment application and payment:** A green callout points to a yellow banner at the bottom left stating: 'Sie können die Einreichung des Immatrikulationsantrages und die Zahlung des Semesterbeitrages per Lastschriftmandat bis zum 11.10.2021 erledigen.'

Other visible elements include the 'Studienplatz annehmen' button, the 'Abgegebene Bewerbungen' section showing '1. Antrag' for 'Global Software Development (PO 2020), 1. Fachsemester', and the 'Persönliche Informationen' section with contact details for 'Example, Michael'.

If you decide against our university, regardless of your reason(s), please reject the offer by clicking on [← Platz zurückgeben](#). Please be aware that this is an irreversible decision! In case of admission restricted programmes, your seat will directly be given to another applicant.

If you are already enrolled and decide to de-register, please exclusively contact organisation@hs-fulda.de for information on how to proceed.