

Supervision Agreement for the Preparation of a Thesis at the Doctoral Research Centre Public Health

(Appendix to the Application for Acceptance as a Doctoral Candidate at the Doctoral Research Centre Public Health)

Preamble

The doctoral examination process is governed by the current Doctoral Degree Regulations of the Doctoral Research Centre Public Health. This Supervision Agreement follows the supervision standards of Fulda University of Applied Sciences, based on the Recommendations of the German Research Foundation (DFG) on the Drafting of Supervision Agreements. The Supervision Agreement does not replace the Application for Acceptance as a Doctoral Candidate and is conditional on the applicant being accepted as a doctoral student at the Doctoral Research Centre Public Health by the Doctoral Committee.

1. Parties

The purpose of the Supervision Agreement is to clearly define the relationship between the doctoral candidate and the supervisors in terms of content and timeline. The document should be completed jointly by both the supervisors and the doctoral candidate.

Doctoral candidate

Form of address

Name

Street, no.

Post code, town

Email

First supervisor

Ms/Mr

Institution

Email

Second supervisor

Ms/Mr

Institution

Email

2. Thesis topic and research proposal

The Supervision Agreement is concluded between the aforementioned persons and pertains to the following doctoral research project:

Working title of thesis

The prospective doctoral candidate has described the planned doctoral project in a research proposal. The project has been discussed in detail and refined by the prospective doctoral candidate and supervisors. The research proposal must be attached to this Agreement.

3. Goals and proposed timeline

Provisional goals and milestones for the doctoral period are defined and attached to this Agreement. The doctoral candidate's personal and family circumstances should be taken into consideration. Regular meetings are scheduled to review research progress and address possible difficulties. Any changes to the timeline or content are made by mutual agreement and documented in writing.

4. Duties and responsibilities of the doctoral candidate

The doctoral candidate commits to conducting the research project systematically and independently.

5. Duties and responsibilities of the supervisor

The first supervisor
and (if applicable)
the second supervisor
commit to providing academic guidance to the doctoral candidate to ensure the quality of the thesis. Regular, in-depth discussions will be held to review progress and research outcomes. The supervisors also support the doctoral candidate's career development. Their guidance and support promote early academic independence (for example, they encourage active participation in conferences and publications in relevant scientific journals).

6. Training programmes

The supervisors provide information about programmes offered by the Doctoral Research Centre Public Health and encourage participation in relevant events. The doctoral candidate

is required to actively contribute to the advancement of their doctoral project at least three times during the doctoral period by attending the training events regularly offered by the Doctoral Research Centre Public Health and to present their work for discussion.

7. Adherence to good scientific practice

The doctoral candidate

is informed by

the first supervisor

about the principles of good scientific practice of Fulda University of Applied Sciences. Both the doctoral candidate and the supervisors agree to adhere to these principles and act accordingly within an open and constructive collaboration. The doctoral candidate is required to attend a course on scientific integrity (for example on good scientific practice).

8. Dispute resolution

In the event of a dispute, the parties involved will first seek dialogue and attempt to resolve the issue amicably. If this proves unsuccessful, both parties will enlist the help of an impartial third party (e.g., the Chair of the Doctoral Committee Public Health) to mediate and facilitate a solution.

Place, date

Signature of doctoral candidate

Place, date

Signature of first supervisor

Place, date

Signature of second supervisor (if applicable)