



## **Appendix 1) Supervision Agreement on the Writing of a Thesis in the Doctoral Research Centre for Social Sciences with Specialisations in Globalisation, European Integration and Interculturality**

### **Preamble**

The doctoral examination process is governed by the current Doctoral Degree Regulations of the Doctoral Research Centre for Social Sciences with Specialisations in Globalisation, European Integration and Interculturality. This Supervision Agreement follows the recommendations of the German Research Foundation (DFG). The Supervision Agreement does not replace the Application for Acceptance as a Doctoral Student and is conditional on the applicant being accepted as a doctoral student.

### **1. Parties**

The Supervision Agreement is intended to clearly establish the content and timescale of the relationship between the doctoral student and the supervisors. Please complete this Supervision Agreement together with the doctoral student.

#### **Doctoral student**

Form of address \_\_\_\_\_

Name Surname, first name

Address Street, number, post code and town

Email \_\_\_\_\_

#### **First supervisor**

Form of address \_\_\_\_\_

Name Title, surname, first name

University University

Institution Doctoral Research Centre for Social Sciences

Email \_\_\_\_\_

#### **Second supervisor**

Form of address \_\_\_\_\_

Name Title, surname, first name

University University

Institution Doctoral Research Centre for Social Sciences

Email \_\_\_\_\_

## 2. Thesis topic and synopsis

The Supervision Agreement is concluded between the persons named above and covers the following doctoral research project (thesis topic):

Working title of the thesis

The doctoral student has described the doctoral research project in a synopsis and discussed and developed it in detail with the supervisor. The synopsis should be appended to this Agreement.

## 3. Objectives and research plan

Interim objectives and milestones are set for the period in which the student is working on the doctoral thesis, and they are appended to this Agreement. The doctoral student's personal and family circumstances should be taken into account. Regular meetings are scheduled to discuss progress and problems in the research process. Changes to the timescale and content are made by mutual agreement and recorded in writing.

## 4. Duties and responsibilities of the doctoral student

Surname, first name undertakes to develop the doctoral research project by working systematically towards its goals and conducting independent scientific work.

## 5. Duties and responsibilities of the supervisor

Title, surname, first name agrees to provide expert advice and guidance to the doctoral student in order to ensure the quality of the thesis. Regular and detailed discussions are held on the progress and the outcomes of work on the doctoral project. The supervisor supports the doctoral student in working towards early research independence and career planning. The aim of expert advice and support is to encourage and guide the doctoral student towards early research independence (active participation in conferences, publishing in relevant specialist journals).

## 6. Qualifications

The supervisors provide information on the services offered by the Doctoral Research Centre for Social Sciences with Specialisations in Globalisation, European Integration and Interculturality and encourage participation in suitable events.

Surname, first name can participate in suitable events of the Doctoral Research Centre for Social Sciences with Specialisations in Globalisation, European Integration and Interculturality.

## 7. Good scientific practice

Surname, first name is advised by Title, surname, first name on the principles of good scientific practice (Position of Fulda University of Applied Sciences on safeguarding good scientific practice). Both undertake to comply with these rules and act according to them as part of an open and constructive working relationship.

**8. Dispute resolution**

In the event of a dispute, the parties shall first seek to discuss the problem and attempt to reach an amicable solution. If this is not possible, both assent to involve a neutral third party (such as the Chair of the Doctoral Committee of the Doctoral Research Centre for Social Sciences with Specialisations in Globalisation, European Integration and Interculturality) to mediate between the two parties.

Fulda, dated .....

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Doctoral student's signature

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First supervisor's signature

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Second supervisor's signature