



# DATA MANAGEMENT PLAN (DMP)

## TYPICAL CONTENT (DFG CHECK LIST BASIS)

### 1 Data description

Which data is newly generated in the project? Which data may be reused? What is the expected data volume (estimate number of files and required storage space)? Self-written software and scripts/code for data analysis are also research data.

### 2 Documentation und data quality

Information required to understand data and data analysis - for potential subsequent use but possibly also for project partners and (for later access to 'old' own data after months or years) individual researchers. Methods for data quality control.

### 3 Storage and technical security during the course of the project

Including backups and protection of data - especially sensitive (personal) data from unauthorised access.

### 4 Legal obligations and framework conditions

Handling of personal data, other restrictions (e.g. copyright, commercial data, patent enquiries).

### 5 Data exchange and permanent accessibility of data

Can data be shared with others? If so, when and under what conditions - freely or with restrictions? Data that cannot be (freely) shared should also be archived after the end of the project - guideline value at least 10 years.

### 6 Responsibility and resources

Responsibilities for RDM in the project. Data management requirements (people, time, expertise, infrastructure), costs incurred.

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