

Spanish/French for Business 1 (A1.2)				
Department code: IBM2.6		Module name in German: Wirtschaftsspanisch/Wirtschaftsfranzösisch 1 (A1.2)		
Workload: 150 hours, made up of: 72 contact hours 78 self-study hours	ECTS credits: 5 ECTS	Semester: 2nd semester	Frequency of module: Summer semester	Duration: 1 semester
Module type: Elective module	Academic level: Bachelor's degree	Suitability of module: Recommended pre-requisite for Spanish/French for Business 2, Bachelor's Thesis; study programmes in the fields of business and economics		
1	Learning outcomes: Students are able to understand and use familiar everyday expressions and very simple sentences aimed at meeting specific needs. They can introduce themselves and other people. They can ask other people questions about themselves – for example, where they live, which people they know, or what job they do – and can also give answers to these questions about themselves. They can communicate in a basic manner in a professional and private context if the people they are conversing with speak slowly and clearly and are willing to help.			
2	Module content: <ul style="list-style-type: none"> – Introducing yourself, job titles – Orienting yourself and others, route descriptions – Communicating dates and appointments – Completing and understanding forms – Compiling a memo – Simple descriptions of products and services – Simple verbal communication with customers and colleagues – Simple written messages, requests/enquiries and answers (e-mails etc.) 			
3	Teaching and learning methods: 3 SWS seminar-type tuition 1 SWS practical tutorial			
4	Module language: Spanish or French			
5	Pre-requisites for studying this module: required: none recommended: none			
6	Type of examination: Written examination or oral interview			
7	Assessment methods: Graded			
8	Requirements for awarding ECTS credits: Student must pass module examination			
9	Other remarks: None			